

FONDA-FULTONVILLE ALUMNI ASSOCIATION

CONSTITUTION and BY-LAWS Rev. -A-

CONSTITUTION

ARTICLE I Name

The name of this organization shall be the “**Fonda-Fultonville Alumni Association**”. It shall be referred to from this point on in this document as the “**FFAA**”.

Section I

For the purpose of qualification for membership in the FFAA the candidate shall be defined as anyone who has attended at least one year of high school (grades 9-12) in the Fonda-Fultonville Central School (FFCS). This shall be considered a definition of a FFCS alumnus.

ARTICLE II Objective

The FFAA is a non-profit charitable organization its sole purpose being to support the students of the Fonda-Fultonville Central School District by providing funding for scholarships awarded to deserving FFCS seniors upon graduation in accordance with the rules set forth in the By-Laws.. It shall be in accordance with the following IRS requirement : "Said organization is organized exclusively for charitable, religious, educational, and scientific purposes, including, for such purposes, the making of distributions under section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future code."

ARTICLE III Membership

The membership of this organization shall consist of three types : Annual, Lifetime and Honorary. All member types have the same right to vote at the annual meeting. After the Annual member's membership has expired that member may re-enroll by paying annual dues on or before the next annual banquet meeting, or they may become Lifetime members.

Section I

Lifetime members shall be those regular members who have completed the membership application and paid a one-time fee. Lifetime members shall not be required to pay annual membership dues.

Section II

Honorary members shall be those who are not FFCS alumni and shall be elected by a majority vote of the members taken at the annual meeting. The requirement shall be at least 10 years of service to FFCS and submit a one-time, lifetime fee.

ARTICLE IV Officers

The officers of this organization shall be: president, vice-president, secretary and treasurer. These officers shall be nominated and elected at the annual banquet meeting and serve two year terms commencing upon the conclusion of said meeting. Officers and committee members shall not be compensated financially for discharging their duties.

ARTICLE V Quorum

In order to call the annual meeting to order there must be a quorum of at least 2 officers and 10 members both lifetime and annual.

ARTICLE VI Meetings

There shall be one regular, annual meeting each year at which time the annual financial report will be made by the Treasurer. Special meetings may be called at the discretion of the officers. All annual meetings shall conform to generally accepted parliamentary procedures.

ARTICLE VII Authority

Unless specifically authorized in this document or its by-laws, the rules set forth in IRS section 501(c)3 shall govern.

ARTICLE VIII Amendments

These articles may be amended by two-thirds of the members present at the annual meeting providing two weeks notice has been given.

ARTICLE IX Fiscal Year

The fiscal year shall begin on July 1st and end on the next June 30th of every calendar year.

ARTICLE X Non-Profit

This constitution complies with the requirements of the IRS code, section 501(c)3 for tax exempt charities such as alumni associations. The FFAA is a non-profit charitable organization whose sole purpose is to provide scholarship funding through activities such as reunion banquets and golf tournaments.

Section 1 Compensation and other Financial arrangements

The FFAA is a 100% volunteer organization with no salary or other payment obligations in any form to its officers or members. Payments that consist of intellectual property, art, loans, etc., are likewise disallowed. Payments to any entity shall be confined to those who provide goods and services at a fair price and directly required to the execution of any FFAA fund raising event. Such entities shall have no financial relationship to its officers or members.

Section 2 Disposition of assets in the event of FFAA Dissolution shall conform to the following IRS requirement :

"Upon the dissolution of the organization, assets shall be distributed for one or more exempt purposes within the meaning of section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose. Any such assets not disposed of shall be disposed of by the Court of Common Pleas of the county in which the principal office of the organization is then located, exclusively for such purposes or to such organization or organizations, as said Court shall determine, which are organized and operated exclusively for such purposes. "

Section 3 Conflict of Interest.

No part of the net earnings of this organization shall inure to the benefit of or be distributable to its members, officers or other private persons.

Section 4 Transparency

The following documents will be accessible to the public in the "Alumni Pages" of the FFCS school website ffcsd.org/alumni :

- Annual Treasurer's Report
- Scholarship Awards History
- Lifetime Members of the FFAA
- Constitution & By-Laws
- FFAA Newsletter

BY - LAWS

ARTICLE I Dues

Annual FFAA membership dues shall be five dollars. Lifetime members and Honorary members are exempt from annual dues but pay a one-time fee of twenty-five dollars.

ARTICLE II Duties of the Officers

Section I

The president shall preside at all meetings whenever he/she is present. The president shall appoint all committees, standing and special.

Section II

The vice-president shall preside at the meetings in the absence of the president.

Section III

The secretary shall keep an accurate record of the meetings, attend to all correspondence, keep a record of the attendance, transmit all banquet results and proceeds to the treasurer, maintain membership records and issue publicity documents including the annual newsletter. Update all FFAA documents located in the alumni pages of the school website.

Section IV

The treasurer shall keep a faithful account of all receipts and disbursements. The treasurer shall report annually to the organization and assure all necessary banking transactions have taken place.. The treasurer shall be responsible to keep the records up to date and report at any time as required or called upon by the president and submit a return at the end of each fiscal year to the IRS.

ARTICLE III Committees

There shall be the following standing committees: scholarship, annual banquet committee and annual golf tournament committee.

Section I Scholarship Committee

The scholarship committee shall meet to review applications, consult with school administration and choose the scholarship winners.

Type of grants awarded : 1 year scholarship, non-renewable. (Education loans and multi-year renewable scholarships are not awarded.)

Eligible Candidates : a) Descendants of FFCS alumni b) Accepted at an accredited 2 or 4 -year college.
(Whenever possible, proportionate genders and VOTEC candidates are desired,)

Criteria for award selection : a) Scholastic achievement b) Need c) Citizenship & extracurricular activities.

Size & Number of awards : Shall be based on the following : a) minimum value of \$500.

b) Number of candidates meeting criteria c) Fund balance at the time of graduation.

Award Conditions : Value < \$1000 : Cash awarded at time of graduation if accepted at college by that time.

Value > \$999 : Conditional on successfully passing all courses at end of 1st college year.

It is incumbent on the student to present the transcript as proof.

Action if terms of grant are violated : Money will be returned to the scholarship fund for application next year.

Section IA If any of the members of the scholarship committee have a family or financial relationship with any of the eligible candidates that committee member should disqualify him/herself from the selection process and be replaced by a member who has been vetted for conflicts of interest and selected by the president..

If there are any conflicts of interest in selection of committee members and in the selection and approval of candidates for scholarships, such as family relationship, all such officers and members must recuse themselves from discussion and voting.

BY-LAWS

Section I B Scholarship program is publicized by the Guidance Office at FFCS High School. A copy of the Scholarship Announcement may be found on the school website.....

ffcsd.org/PDFs/ScholarshipBooklet.pdf (go to file page 8)

FFAA Scholarship Application form may be found at the ffcsd.org/alumni webpage.

Section I C Criteria for the scholarship committee shall be : 1.) A member of the FFAA and 2.) a past or present member of the school faculty or administration.

Section II

The membership committee shall vouch for all new candidates for membership, and verify that membership records are accurate, complete and safely archived. In the absence of a membership committee this function will be performed by the secretary.

Section III

The publicity committee shall be responsible for news releases and annual newsletters and coordinate their issuance with the secretary. In the absence of a committee this function will be performed by the secretary.

Section IV

The arrangements committee shall secure a meeting place for all regular meetings including the annual banquet meeting. Shall also arrange, where necessary, for special transportation and designated drivers to the Annual Meeting. This function will be the responsibility of the event committee or as assigned by the president.

ARTICLE IV Annual Meeting - Order of Business

1. Call to order
2. Flag Salute. .
3. Secretary's Report..
4. Treasurer's Report.
5. Report of special committees.
6. Unfinished business.
7. New business
8. Program for the day.
9. Roll call of the classes.
10. Alma Mater song & Adjournment,.

ARTICLE V Suspension.

The suspension of any part of these by-laws shall require two-thirds of all members in attendance.

ARTICLE VI Amendment

These by-laws may be amended at any regular meeting if notice of the proposed amendments has been given two weeks before. A two-thirds vote of all members present shall be required for the adoption of the amendments.

APPROVALS

Original Date ISSUED.....31-Aug -2003

REVISIONS :

-A- Revised to comply with IRS requirements for a tax-exempt public charitable organization.

APPROVED.....by the IRS and by the following officers on Jun 26, 2008 and
by the FFAA at the annual business meeting on Aug 09, 2008.

President D. Wadsworth....././...

Vice-President.....A. Greco/./...

Treasurer.....A. Griffith/./...

Secretary.....J. Cassidy......././...